

Chapter 11 | Ensure the Quality of Teaching in a Digital Age

Resource 1 | Nine steps to quality teaching

In chapter 11, Tony Bates recommends nine practical steps towards implementing quality courses. Think of a course you would like to redesign as an online or blended course. Reflect on your readiness to redesign it by rating your agreement with each of the following statements from 1 (strongly disagree) to 5 (strongly agree).

1	2	3	4	5
Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree

Step 1: Decide how you want to teach		My Rating
I can explain my philosophy of teaching.		
I've considered how new technologies or an alternative delivery method might fit my teaching philosophy.		
		Total: /10
Step 2: Decide on mode of delivery		My Rating
I can explain the continuum of technology-based teaching.		
I know the four factors to take into account when deciding on mode of delivery.		
		Total: /10
Step 3: Work in a team		My Rating
I have considered ways a team would ensure quality.		
I know who should be on this team to maximize success.		
		Total: /10
Step 4: Build on existing resources		My Rating
I know whether/how my existing materials could be used.		
I know where I might find content freely available from other sources.		
		Total: /10
Step 5: Master the technology		My Rating
I know how to use standard learning technologies at my institution.		
I have identified the strengths and weaknesses of different technologies relative to what I need.		
		Total: /10
Step 6: Set appropriate learning goals		My Rating
I have considered how course goals relate to the skills learners need.		
I know how these skills could be supported and formally assessed in my course.		
		Total: /10
Step 7: Design course structure and learning activities		My Rating

I know how to create a coherent and clearly communicable structure for the course.	
I'm confident my activities will be manageable in terms of workload for both students and me.	
	Total: /10
Step 8: Communicate, communicate, communicate	My Rating
I know how to provide regular and ongoing instructor/teacher presence.	
I will be able to effectively encourage inter-student communication.	
	Total: /10
Step 9: Evaluate and innovate	My Rating
I can explain how to carefully evaluate whether course goals have been achieved.	
I'm confident I'll be able to identify ways the course can be improved.	
	Total: /10

Tally up your score for each step. What steps do you need to pay close attention to and which are you already quite comfortable with? Higher scores suggest more readiness or familiarity.