



Virtual Care Module

Learner Checklist for Virtual Care

As a learner it might be helpful to have a checklist of how to prepare for and what to consider asking your supervisor about in advance of a virtual care appointment. Here are factors to consider before / during and after the visit

BEFORE THE VISIT

Have you discussed with your supervisor:

- What conditions can be safely assessed and treated using virtual care (i.e. scope of practice)
- What your role as a student will be in the virtual appointment?
- How will you 'check in' with the team or supervisor if you need support during the appointment?
- Who will communicate the plan to the patient - you/your supervisor or both of you?

Do you have access to stable internet to complete the full visit?

Have you accessed the necessary patient information prior to the patient encounter? Do you have access to online charts?

Have you gathered patient resources (i.e. educational flyers, links) that may be relevant to share with the patient during the assessment?

Do you have a space that is private, free from distraction and appropriate for patient care?



DURING THE VISIT

- Consider virtual etiquette (i.e. camera is at eye level, your ID badge is visible to the client, be punctual).
- Introduce yourself as a student; identify who else is part of the call and confirm with the patient that you are in a confidential setting.
- Confirm the patient identity and how they would like to be addressed in the appointment.
- Inquire if anyone else is with the patient for the appointment and ask for that person to introduce themselves if applicable.
- Obtain consent and confirm patient's rights during the appointment (you can refer to the sample privacy disclosure in this module, or ask your supervisor what they prefer).
- Conduct your assessment and provide the patient with resources and a clear overview of next steps.

AFTER THE VISIT

- Complete your documentation and any patient follow up activities in a timely manner.
- Debrief with the other team members and your supervisor as identified in the planning process.
- Complete a personal reflection on the experience - identify strengths and opportunities for improvement as a result of this encounter.