



Virtual Care Module

Learner Checklist for Virtual Care

As a learner it might be helpful to have a checklist of how to prepare for and what to consider asking your supervisor about in advance of a virtual care appointment. Here are factors to consider before / during and after the visit

BEFORE THE VISIT

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Have you discussed with your supervisor:

- What conditions can be safely assessed and treated using virtual care (i.e. scope of practice)
- What your role as a student will be in the virtual appointment?
- How will you 'check in' with the team or supervisor if you need support during the appointment?
- Who will communicate the plan to the patient - you/your supervisor or both of you?

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Do you have access to stable internet to complete the full visit?

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Have you accessed the necessary patient information prior to the patient encounter? Do you have access to online charts?

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Have you gathered patient resources (i.e. educational flyers, links) that may be relevant to share with the patient during the assessment?

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Do you have a space that is private, free from distraction and appropriate for patient care?



DURING THE VISIT

- ☐ Consider virtual etiquette (i.e. camera is at eye level, your ID badge is visible to the client, be punctual).
- ☐ Introduce yourself as a student; identify who else is part of the call and confirm with the patient that you are in a confidential setting.
- ☐ Confirm the patient identity and how they would like to be addressed in the appointment.
- ☐ Inquire if anyone else is with the patient for the appointment and ask for that person to introduce themselves if applicable.
- ☐ Obtain consent and confirm patient's rights during the appointment (you can refer to the sample privacy disclosure in this module, or ask your supervisor what they prefer).
- ☐ Conduct your assessment and provide the patient with resources and a clear overview of next steps.

AFTER THE VISIT

- ☐ Complete your documentation and any patient follow up activities in a timely manner.
- ☐ Debrief with the other team members and your supervisor as identified in the planning process.
- ☐ Complete a personal reflection on the experience - identify strengths and opportunities for improvement as a result of this encounter.